

**Meeting Minutes
October 15, 2025
9:00AM**

1. Call to Order

The meeting was called to order via Microsoft Teams at 9:05AM by Amber Minami (Stanislaus County).

2. Members in Attendance

*Amber Minami, Stanislaus County
Kathleen Cleek, City of Riverbank
Heather Grove, City of Manteca
Jennifer Greenwood, City of Manteca
Jonah Sonner, City of Lathrop
Diana Trejo, City of Escalon*

*Joanne Beukelman, City of Ripon
Maricela Saldivar, City of Tracy
Lissett Mayorga, City of Manteca
Dagmara Saini, City of Stockton
Chris Boyer, San Joaquin County*

3. Approval of September Meeting Minutes

Motion: Maricela Saldivar

Second: Jennifer Greenwood

4. SJVSWQP Cost Sharing Agreement

- Maricela Saldivar reported that signatures are still pending from the Cities of Newman and Ripon, Mountain House Community Services District, and San Joaquin County. All other agencies have signed the agreement.
- Chris Boyer noted that progress has been delayed for San Joaquin County due to staff absence but expects to resume work upon their return.

5. Phase II Permit Reissuance Update

- Kathleen Cleek shared that WGR indicated a draft permit may be available in February 2026
- Jonah Sonner confirmed CASQA's tentative schedule, but noted that the timeline remains tentative and may shift:
 - Public comment release: February 2, 2026
 - Board adoption: October 6, 2026

6. Cost Reporting Policy Update

- Amber Minami inquired about the status of the SWRCB Cost Reporting Policy guidance document.
- Heather Grove confirmed the guidance has been released and that CASQA plans to provide a cost reporting tool in January.
- Dagmara Saini noted that LWA has shared a draft version of the tool, already being used in the Bay Area, and will share it with the group if authorized.
- The group discussed time constraints associated with the release of the document as some of us need to coordinate interdepartmentally in preparation of the July 1, 2026, implementation.

7. Partnership Activities

- Jonah Sonner and Maricela Saldivar reported on the Education & Outreach and Regional Training Subcommittee meeting held September 29, 2025. The subcommittee reviewed survey feedback, discussed PDH certification issues, and began outlining workshop topics for the 2026 Regional Training.
- The City of Manteca Transit Center has been reserved for the May 14, 2026.
- Discussion on training costs will occur following the December budget review meeting.

8. Next Meeting

Date: November 19, 2025

Host: City of Riverbank

****The meeting adjourned at approximately 9:20AM**